

# **Notifying your Supervisor** *of your CSCS or NSCA-CPT Credential*

One of the best ways to let your supervisor know about your NSCA Certification Commission Credential is with a notification letter. If you desire, the NSCA Certification Commission will send a complimentary letter to your supervisor notifying him or her of your accomplishments (either recertification or certification). Even if you have been certified for several years, the supervisor notification letter can be a great reminder to the management staff that you have renewed your certified status with the only nationally accredited fitness-related credentialing organization.

You need only to complete the information below. Once you have completed all of the information, please mail this page to the NSCA Certification Commission at 3333 Landmark Circle, Lincoln, NE 68504. Your supervisor should receive notification within three weeks after the Commission receives your written request.

**Yes, please send a letter to my supervisor regarding my certified/recertified status.**

Certification (circle one or both): CSCS/NSCA-CPT

Name: \_\_\_\_\_

Month and Year Certified: \_\_\_\_\_

Supervisor's Name: \_\_\_\_\_

Company/Organization Name: \_\_\_\_\_

Supervisor's Address: \_\_\_\_\_

City/State/Zip or Postal Code: \_\_\_\_\_

**NSCA CERTIFICATION COMMISSION**

The Certifying Body of the National Strength & Conditioning Association

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